



# CLUB ADVISORY

## No. 12-2025

### Subject: Account Settlement Policy and Bag Tag Verification

Further to Club Advisory No. 60-2024, issued on September 27, 2024, the Club would like to reiterate that all members and guests must fully settle their accounts before checkout.

Even before the pandemic, the Club has implemented a Bag Tag System to maintain operational control and ensure accountability. In line with this procedure, all players must check out their folios at the cashier outlets before claiming their golf sets from the Bag Drop.

Before release of golf sets, **players must present a bag tag stamped "PAID"** by the cashier as proof that all green fees, rentals, dining, and other charges have been settled. Accordingly, **no golf set shall be released without verification of the bag tag at the Bag Drop.**

**Please be advised of the following, effective immediately:**

- a) The penalty for any open folio will be increased to ₱500.
- b) Accompanying members and/or tournament organizers will be held liable for any unpaid bills of their guests and/or participants.
- c) Any open folio penalties or unpaid charges will be automatically posted to the member's account.

For any questions or further clarification, please contact our Billing Office at (02) 8982-2000 loc. 2512 or 2513.

Thank you for your cooperation and continued support.

Sincerely,

The Management