



**NOTICE OF THE ANNUAL SHAREHOLDERS' MEETING OF
The Orchard Golf & Country Club, Inc.**

To All Members-Shareholders:

Please be informed that the Annual Shareholders' Meeting of The Orchard Golf & Country Club, Inc. shall be held on 12 December 2020 at 10 o'clock in the morning at The Orchard Grand Ballroom.

The following agenda shall be taken up in the meeting:

1. Proof of the required notice of the meeting or waiver of such notice;
2. Proof of the presence of a quorum;
3. Appointment of Inspectors of Election to serve until the close of the meeting;
4. Reading and approval of the minutes of the last meeting;
5. Report of the President;
6. Election of Directors;
7. Unfinished business;
8. Appointment of External Auditors;
9. Approval of Acts of Management;
10. New Business: Amendment of Articles of Incorporation and By-Laws;
11. Other matters; and
12. Adjournment.

Your attendance and participation in the meeting is encouraged. In the event that you will be unable to attend the meeting, kindly submit a duly accomplished proxy form, a copy of which is enclosed. Please be advised that all proxies must be submitted to the Club on or before 5 o'clock in the afternoon of 05 December 2020. Proxies may be submitted to the Club by personal delivery, mail or email attachment.

Address: The Orchard Election Committee
 c/o The Membership Office
 The Orchard Golf & Country Club
 Aguinaldo Highway, Dasmariñas City, Cavite

Email : membership@theorchardgolf.com

Proxy validation shall be held on 7 December 2020.

The Official Ballot will be given to each regular member in good standing upon registration prior to the meeting for the Election of Directors. Only Official Ballots issued by the Club shall be recognized

Copies of the Club's Financial Statements and By-laws are available upon request at the Membership Office.

Thank You.

EXEQUIEL D. ROBLES
Corporate Secretary