



2017 Philippine Golf Course Management Conference



The Course Management Policy

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The Course Management Policy



Royal Calcutta Golf Club



Panorama Golf & Country



Hong Kong Golf Club



The Course Management Policy



What is a Course Management Policy?

Definitions:

Manage: “The total and complete purpose of *managing* is to guide and direct your team’s activities in order to achieve its objective or goal.”

Policy: The set of rules or guidelines by which a group conducts its affairs in order to achieve its goals and purposes.

Course Management Policy: Set of rules or guidelines that direct you and your team on how to maintain the course with *the intention* of achieving the agreed upon goals and purposes.



The Course Management Policy



Why do we need a Course Management Policy?

- Written record of procedures and guidelines; standardizes things longer term.
- Establishes rules and guidelines for new staff.
- No one remembers everything.
- Eliminates opinion (subjective vs. objective) and focuses on written guidelines and procedures.
- Keeps everyone, from owner to crew, on the same page.
- Reference point for superintendent in the event someone wants to interject a new and unnecessary project that was not in the annual CMP.
- Details the manner in which the golf course is maintained on a daily basis.
- Can be passed from old committee to new committee for continuity.
- Budgets can be created accordingly.



The Course Management Policy



Why is the Course Management Policy not created?

- Don't know that they should have one?
- Don't know who should write it?
- If they know might feel it takes forever to write.
- Feel other duties may be neglected.
- Afraid to enforce policy, or don't know who should enforce policy.
- It may be difficult to know where to begin.
- The committee is not aware that this is possible.



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Prioritizing a list of golf course components with agreement from the stakeholders.

Look at the maintenance infrastructure + Agronomic Building Blocks and Budget, this

= Maintenance Standards



The Course Management Policy



Course Management Policy Table of Contents

- Executive Summary
- The Administration Scale
- Objectives for each feature
- Maintenance Standards
- Maintenance Practices
- Course Improvement Programs
- Other Policies



The Course Management Policy



- Executive Summary -

- Why we have a CMP for our course.
- How the CMP is used.
- Major decisions and agreements by owner/committee.
- The goals and purposes are restated.
- If the goals and purposes change, they are stated along with reason the for change.



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- The Administration Scale -

- **Administration:** “the managing, directing or supervising of the affairs of a government, business, etc.”
- **Scale:** “...a series of steps or degrees according to a standard of relative size, amount, importance or rank, etc.”
- **The Administration Scale** can then be defined as a guide used to establish and align the activities inherent in a successfully run maintenance team.



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- The Administration Scale -

- **Goal:** The vision or objective that is put forth and acts as an overall guide regarding the activities of the team.

“The best maintained golf course in the Philippines/Manila.”

- **Purpose:** The intention behind the goal; the reason we strive for it.

“Member satisfaction/pride. Preserving historical significance of the club.”



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- The Administration Scale -

- **Policy:** The set of rules or guidelines by which a group conducts its affairs in order to achieve their goals and purposes.

Objectives , Standards & Practices

- **Plan:** An outline of the general actions which a group must execute in order to achieve its goals.

Annual & 3-5 Year Plan



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- The Administration Scale -

Programs: Series of tasks executed in order to achieve a goal.

Monthly Planning

Projects: Short term tasks executed in order to achieve a goal.

Projects can be generated from monthly planning, emergencies and other unknown factors.



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ROYAL CALCUTTA GOLF CLUB, CALCUTTA, INDIA																																		
MONTHLY PLANNING - COURSE MANAGEMENT - 2017																																		
First Seasonal Aeration of Greens, Tees and Traffic areas Only																																		
RCGC April 2017	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON			
Mowing HOC Indicated - In millimeters	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	1	Typical Fertilizer and Chemical Inventory		
Walk Mow Greens in millimeters	2.95	2.95	2.95	2.95	2.95	2.95	2.95	2.95	2.95	2.95	2.95	2.95	2.95	2.95	2.95	2.95	2.95	2.95	2.95	2.95	2.95	2.95	2.95	2.95	2.95	2.95	2.95	2.95	2.95	2.95	2.95			
Mow Collars and Approaches			14		14		14		14		14		14		14		14		14		14		14		14		14		14		14		Liquid Pre-Soluble Fertilizers	
Mow Tees			14		14		14		14		14		14		14		14		14		14		14		14		14		14		14		Humic acid	
Mow Fairways	15		14	14	14	14	14	14		14	14	14	14	14	14		14	14	14	14	14	14		14	14	14	14	14	12		12			
Mow Green and Tee Surrounds	45		58	58	58	58	58	58		58	58	58	58	58	58		58	58	58	58	58	58		58	58	58	58	58	60		60		Phosphoric acid	
Mow Rough	45		58	58	58	58	58	58		58	58	58	58	58	58		58	58	58	58	58	58		58	58	58	58	60		60		Megalex Micro Package		
Roll Greens	X	X					X	X	X					X	X	X					X	X	X				X	X	X	X	X		Natrelex "P" 0-20-0	
Vertical Mow Greens Light Groom										X							X							X										
Double Cut Green	X	X												X	X	X					X	X	X				X	X	X					
Fertilizations																																	Soluble Fertilizers	
Green - Granular																																		Urea
Greens - Liquid				X			X				X			X			X			X				X			X							Ammonium sulfate
NataKalp "P" Greens				X			X				X			X			X			X				X			X							Postassium nitrate with Calcium Nitrate
Fertilize Tees			X																															Urea
Fertilize Fairways										X																								Iron sulfate
Fertilize Rough										X																								Magnesium sulfate
Fertilize Bunker Slopes			X																															Manganese sulfate
Isolated Fertilizer on Greens																																		
Fertilize Green Surrounds										X																								Granular Fertilizers
Wetting Agent										X																								Calcite
Top Dress Greens			X							X																								Ultimate Fwy Grade 24-3-10
Hand Dress Thin Areas	X		X	X	X	X	X	X		X	X	X	X	X	X		X	X	X	X	X	X		X	X	X	X	X	X		X			Ammonium sulfate
Topdress Fairway			X	X	X	X	X	X												X	X	X				X	X						Urea	



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Aeration																												Calcium sulfate/Gypsum										
Greens Vert-Drain																													X	Calcium nitrate								
Aerobic Greens			X	X	X	X	X	X																							20-3-20 Granular - Greens Grade							
Aerobic Approaches			X	X	X	X	X	X																														
Aerobic Fairways																																						
Aerobic Rough																															Fungicides							
Vertical Mow Tees			X	X	X																										Menc azeb, Metaxid with Carbendazim							
Aerobic Tees			X	X	X	X	X	X																							Thiophanate methyl							
Spraying & Applications																												Chlorothalnil										
Fungicide Applications				X			X			X			X			X						X			X						Azoxystrobin							
Insecticide Greens																																						
Insecticide Tees			X					X																							Insecticides							
Herbicide Fairways and Roughs			X	X	X	X	X	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	3G							
Insecticide Fairways and Roughs			As Needed								As Needed								As Needed																			Chlorpyrifos
Edging / Trimming																												Alfimo										
Cart Path Edging																															Herbicides							
Banker Edging			X							X						X						X									Kloben							
Golf Services																												Convo										
Blowing Course	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	Glyphosate							
Change Pulling Cups	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	2,4-D							
Change Tee Markers	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	Sedge Hammer							
Rake Bunkers	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X								
Fairway Divots	X		X	X	X	X	X	X		X	X	X	X	X	X		X	X	X	X	X	X		X	X	X	X	X	X	X								
Tees Divots	X		X	X	X	X	X	X		X	X	X	X	X	X		X	X	X	X	X	X		X	X	X	X	X	X	X								
Irrigation Services and Repairs																																						
Hand Watering	X		X	X	X	X	X	X		X	X	X	X	X	X		X	X	X	X	X	X		X	X	X	X	X	X	X								
Irrigation Repairs	X		X	X	X	X	X	X		X	X	X	X	X	X		X	X	X	X	X	X		X	X	X	X	X	X	X								
Notes:																																						



The Course Management Policy



- The Administration Scale -

Punch lists or Orders: Specific actions which get things done now or in a very short period of time.

Punch list, urgent short period tasks

Ideal Scenes: The vision of the way an activity should be; includes details not described in goals and purposes.

Greens Mower: Greens are perfectly mowed with no mechanical damage at all.



The Course Management Policy



Tees

Tees Course Rating Percentage for the month of December is 82%. The range between 70% and 89% is considered good playing conditions suitable for membership and guest play.

Hole #	Punch List:
All	Mow all tees with walk mowers through February end. This includes practice tees.
1	Trim up 15' shrub. Make clean straight saw cuts, no hacking. Maintain clean and weed-free the landscape bed right of the starter station.
2	Stop traffic from ingress/egress at the back of 2 green near the service path. Rotate entries for servicing this hole/green.
3	<ul style="list-style-type: none"> ➤ Remove the dead transplanted trees immediately right of the tee surrounds and in between 11 green. ➤ Remove the remaining dead tree stumps and debris immediately left of the teeing surrounds and continue preparing the area for proper grade and grassing similar to the remainder of the golf course. ➤ Souman to prepare a tree planting plan to conceal the wall and buffer the outside community with the golf course.
4 & 5	<ul style="list-style-type: none"> ➤ Clean up shrubs, trees (trimming only), at the Blue tees at the nullah right of the tee. ➤ Maintain improved quality turf between 4 and 5 green surrounds at the service paths between both holes, prepare the turf for later transplantation to useable areas and then, transform this area into a natural grass bed.
10	Remove the garbage pile immediately left of the tees at the tree line.
11	Remove Wadelia plants at the small tree right of the ladies tee.
13	Install additional mulch at the tee surrounds where ground is bare under trees.



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- The Administration Scale -

Statistics: A number or amount compared to an earlier number or amount of the same thing.

Course Rating System and/or Inspection

The Final Product: The end result of an activity. It is complete and it is valuable.

A well maintained golf course, acknowledged as such by members and tournament players.



The Course Management Policy



- Objectives for each Feature -

- What the turf should look like to the golfer.
- What the turf should feel and play like to the golfer.
- What the golfer should experience as far as the presentation.

Greens: “To provide consistency from green to green and smooth putting surfaces at acceptable speeds for each season of the year, which are **“as fast as possible”** without sacrificing the health of the turf, while also working within our existing framework and equipment infrastructure. ”



The Course Management Policy



- Maintenance Standards-

- **Greens**
 - Speeds during various times of the year
 - Texture and grain
 - Playing conditions
 - Recovery periods after coring, vertical mowing etc.
 - No scalping
 - Edges clearly defined, etc.



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- Maintenance Practices -

Greens

- 1) Mowing is done daily using walk behind mowers except for Monday and or other topdressing days.
- 2) The moisture meter is vital to determine if the greens should be watered and where they require water. Per soil test ideal moisture is 20 %.
- 3) Dew must be removed from the surface first thing in the morning, sometimes twice per morning.
- 4) Directional mowing and vertical mowing techniques are used to minimize the development of grain and enhance aesthetics.
- 5) Edges clearly defined, etc.



The Course Management Policy



- Course Improvement Programs -

- Tees and bunker renovations.
- Start dates, progress and completion dates.



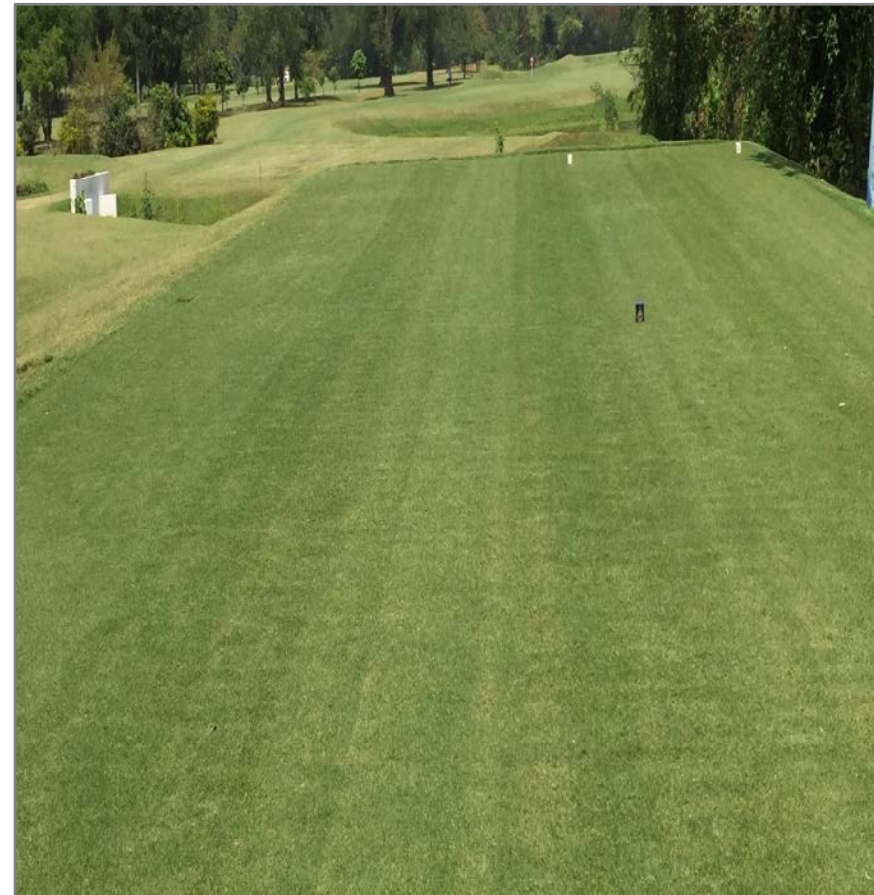
The Course Management Policy



RCGC # 17 Tee Widening Project



RCGC # 5 Tee Widening Project





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- Other Policies -

1. Cart Usage
2. Equipment Usage
3. Golfer etiquette
4. Staff training

The Course
Management Policy



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References: Setting Standards (TGIF Record 106201), When In Doubt Spec It Out (March/April 1997, Greens Section Record) Unreasonable Expectations (Green Section Record, March 30, 2012) TGIF 200468)

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THANK YOU

